



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		St. Mary's College (Autonomous)
• Name of the Head of the institution	Dr. A. S. J. Lucia Rose	
• Designation	Principal and Associate Professor of Physics	
• Does the institution function from its own campus?	Yes	
• Phone No. of the Principal	04612321606	
• Alternate phone No.	04612339166	
• Mobile No. (Principal)	9600409821	
• Registered e-mail ID (Principal)	luciarose.osm1983@gmail.com	
• Address	104, North Beach Road,	
• City/Town	Thoothukudi	
• State/UT	Tamil Nadu (South)	
• Pin Code	628001	
2.Institutional status		
• Autonomous Status (Provide the date of conferment of Autonomy)	01/02/2009	
• Type of Institution	Women	
• Location	Semi-Urban	

• Financial Status	Grants-in aid				
• Name of the IQAC Co-ordinator/Director	Dr. B. Serena Margaret				
• Phone No.	04612320946				
• Mobile No:	9486454537				
• IQAC e-mail ID	iqacsmctuty@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://stmaryscollege.edu.in/WebSiteContent/assets/PDF/AQAR/AQAR%202021-2022%20Repor.pdf				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://stmaryscollege.edu.in/WebSiteContent/assets/PDF/Academic/Academic%20Calendar/academic%20calendar%202022.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Two Star	60-65	1999	29/04/1999	28/04/2004
Cycle 2	B++	80	2005	20/05/2005	19/05/2010
Cycle 3	A	3.14	2013	05/01/2013	04/01/2018
Cycle 4	A+	3.29	2019	01/05/2019	30/04/2024
6.Date of Establishment of IQAC			21/01/2004		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Zoology and Mathematics	Unnat Bharath Abiyan	Unnat Bharath Abiyan	17/05/2023	100000
Mathematics	Unnat Bharath Abiyan	Rajiv Gandhi National Institute of Youth Development	13/06/2024	37500
Zoology	Astra Grant	TNSCST	17/05/2024	10000
Botany	Student Project Scheme	TNSCST	03/03/2023	7500
Physics	Student Project Scheme	TNSCST	03/03/2023	7500
Commerce	Organising International and National Seminar	Indian Council of Social Science Research	09/06/2022	20000

8. Provide details regarding the composition of the IQAC:

<ul style="list-style-type: none"> Upload the latest notification regarding the composition of the IQAC by the HEI 	View File	
9.No. of IQAC meetings held during the year	11	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	

10. Did IQAC receive funding from any funding agency to support its activities during the year?	No
• If yes, mention the amount	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Unique templates for data governance and consolidation	
Creation of a data base for the major projects and field projects	
Creation of teaching module based on specific learning outcomes	
Conduct of training programme for creation of effective content to enhance teaching learning progress	
Conduct of various activities as per the guidelines of UGC and updating the report in UGC Activity Monitoring Portal e.g Celebration of International Year of Millets 2023 as per the list of activities charted out by UGC.	
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:	
Plan of Action	Achievements/Outcomes
To assist the faculty to formulate the best design of Curriculum Framework with desired learning outcomes	IQAC organised a Two-Day Workshop on "Curriculum, Pedagogy and Assessment: An Integrated Design Approach for OBE as a TOTAL Teacher" on 13th & 14th July 2022 to help the faculty formulate teaching modules and lesson plans based on learning outcomes
To help the supportive staff to update their skills	IQAC organised a Two-day Professional Progression Programme for the Supportive Staff on 10.08.2022 and 11.08.2022 on "Interpersonal Relationship and Organizational Effectiveness."
To focus on the significance of Indian Knowledge System.	IQAC organised a 'Mass Book Reading Session on Thirukkural' holding national flags in the hands in order to highlight the

	essence of the Indian Knowledge System and instil the patriotic fervour among the youth.
To conduct an Orientation Session for faculty to enhance their career and to promote the ways and means to overcome professional challenges.	IQAC organised an Orientation Session on "Wise Teachers who safeguard themselves and ..." on 23.09.2022 to divulge the straightforward approach of wise teachers to overcome the challenges and emerge as successful professionals.
To conduct various activities as per the guidelines of the UGC.	IQAC conducted the activities and uploaded the report in the UGC Activity Monitoring portal
To facilitate the faculty with the digital innovative pedagogy in order to enhance the Presentation Skills of the faculty in the classroom for the digital learners	IQAC hosted a Three-day FDP on "Presentation Skills in a Classroom" from 17.11.2022 to 19.11.2022 in association with the ICT Academy, Tamil Nadu
To participate in the ARIA and NIRF Ranking frameworks of Ministry of Education.	IQAC uploaded the data for ARIA and NIRF. In NIRF, the institution came under the rank band of 101- 150
To conduct Internal and External Academic Audits.	IQAC conducted the Internal and External Academic Audits and follo
13. Was the AQAR placed before the statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Governing Body	21/11/2023
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	

Year	Date of Submission
2023	23/01/2023

15.Multidisciplinary / interdisciplinary

The institution imparts value conscious integrated education to the young women of the marginalised sections of the society ensuring their continual growth. It has empowered the young women to face the challenges in the world proving their mettle as all round personalities. Interdisciplinary courses were added in the curriculum framework which provide a transformation from traditional approach of learning only through the respective domains of study to incorporate a holistic approach to education. These courses help the students think critically from multiple dimensions and have an innovative and broader outlook beyond the traditional boundaries. The students through the study of these courses develop a deep insight of their respective domain in association with other the domains which lead to new innovations. It also encourages the research aptitude in different perspectives to identify the research problems and find out the ways and means to solve the problem. The courses were designed to attain the learning outcomes in effective ways which envisage the essence of various disciplines and acclaim the new branches of study in the respective domain.

Interdisciplinary research projects are carried out to find solution to the real world problems. Inter disciplinary approach instil a thirst for new finding and innovations which revolutionized the world. Interdisciplinary learning aids the students to be more active and learn new ideas with enthusiasm while interdisciplinary teaching encourages and supports critical thinking and analytical skills beyond the boundaries among the students. Common Core Courses for the students of all branches directs them towards the acquisition of necessary transferable skills for the progress of their career. These courses were updated at a regular interval to ensure the academic flexibility of the curriculum. The institution through its Part V curricula focuses on the community development programme through TOUCH, on social service through NSS and NCC and through the curricula for the Ability Enhancement courses highlight the essential features of environment, and value-education and thereby prepares them for a future in which they step forward as the better stewards of the world. The interdisciplinary approach supports different disciplines with new boundaries and the recent trends across the disciplines. Thus cross-cutting issues in various disciplines were taken for studies to inculcate a better and deeper

understanding of the subjects.

16.Academic bank of credits (ABC):

The institution has registered in NAD and initiated the implementation process of Academic Bank of Credits. The details needed for ABC registration is received from the students and uploaded. The institution through its Board of Studies, Academic Council and Governing Body have approved the scheme of credit transfer for the MOOCs done through the SWAYAM- NPTEL portal. The faculty members prepare the authentic study material, textbooks, e content, the contents of the museum and lab manuals. Students could access these learning resources at any convenient time. The faculty members are adept in following the apt pedagogies that befit the well-designed curriculum and the learning capabilities of the learners of the digital era which will enhance their learning experience. The faculty prepare the textbooks with ISBN number and the study material for the respective courses and the students gain a lot from the conceptual and the pedagogical approaches of the teacher. Students submit their assignments online and the advanced learners present their seminar as e content. The online quizzes are conducted through the ERP portal which help the learners check their answers and marks immediately. The Internal marks consolidation is done through the ERP portal which ensures transparency in the assessment process. The External marks are entered in the ERP and the results are published within two weeks.

17.Skill development:

The curriculum was framed to develop the necessary and competent skills in the respective domains of study. The institution follows the credit structure in alignment with National Skills Qualifications Framework for the Value Added and Career Advancement courses. The Skill based courses like Epigraphy, Archaeology, Horticulture, English for Proficiency, Study of the English Language, Media Writing, Documentation using LaTeX, Fishery Products, Clinical Laboratory Technology, Computer for Digital era and soft skills, Business Mathematics, Business Statistics, Agricultural Chemistry and water management, Pharmaceutical Chemistry, Practical in Medical laboratory technology, Biostatistics, Instrumentation, Physics for Competitive Examinations, Microprocessors, Web Technology, Entrepreneurial Development, Women and Economic Development, Principles of Marketing, Web Commerce, Social skills development, Inner child healing etc., are incorporated in the syllabus to train the students to develop their skills. Institution

provided value-based education to motivate positivity among the students to develop humane conduct, universal human values, righteous conduct, and life skills etc. The students are trained through IIC on Entrepreneurial Skill and Startups. These skill-based courses and programmes inculcate appropriate skills among the students to enrich their academic career. They also stimulate the interest and the passion for their respective domain. These skills helped them reach and reveal new perspectives in their subjects. They also support them in the research and project work and make them feel at ease. These courses enhance the ability of the students to excel in their respective domains of study and in the academia. The skill-based courses nourish the students with rich experience of academic pursuits and employment opportunities. Skills are imparted through hosting seminars, workshops, hands on training and training programmes, etc., give them courage to emerge as successful entrepreneurs. These skills form the pre-requisites of the students to get better jobs and excel in all walks of their life.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian Knowledge system was integrated through Part I - Tamil language, Part II - English language, Elective IV - Understanding Heritage and Self Study Course - Understanding Popular Culture, Core - Indian Writing in English, Core - World Literature in Translation, Core - Myth in Literature and Diasporic Literature, Ability Enhancement Course - Yoga and Meditation. These courses reveal the Classical historicity of Tamil Language and rich cultural heritage of Tamil, highlight the English language as the dominant communicative language in the world, enrich the conventional systems, traditions, customs, the cultural heritage, and the beliefs of the people of the society, and embody the richness of mass culture with its distinct habits, beliefs, the history of civilization, and culture. The thoughts and the imagination of Indian poets and authors, myths in literature integrate the thought process of our ancestors and the present generation. The curriculum of the science departments focus on the Bio - diversity and Conservations in the Indian arena, Indian Ecology and Pharmacognosy which imparted the essential knowledge about the endangered rare species and the significant ways and means to preserve those species to maintain the ecological balance. Our Institution incorporated the courses which promote integration of Indian knowledge system and spread the positive vibes among the younger generation to achieve national harmony. Cultural fests like Pongal recollected the reminiscences of traditional games, food, traditions, worship and wearing the ethnic dress at such celebrations paved the way for

social harmony amid diversities. World Mother Tongue Day was celebrated 18.2.2022 with the intention of proclaiming the greatness of the classical language, Tamil through the conduct of a workshop on the three classifications of Tamil, Iyal, Isai and Nadagam. The institution, through the Orientation Programme on "Know Your Constitution," Lecture Series on "Writers Who Changed the World: Literature At a Glance," and a national seminar on "Cross Cultural Reading of Indian Literature in Translation" promotes the Indian Knowledge System.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution adopts Outcome Based Education curriculum to align with the global educational scenario. The OBE curriculum incorporated Programme Outcomes, Programme Specific Outcomes and Course Outcomes augmented the learning experiences of the students through the attainment of outcomes. The outcome-based education enabled the faculty to play constructive roles such as the tutor, the instructor, and the facilitator in their approach towards the conceptual framework of the curriculum. As the learning outcomes are revealed to the students, at the entry point of their UG/PG Programmes, they have clarity of the course content which enhances the spirit of learning among the students. Every student's progress was checked through effective assessment mechanisms such as the assignments, the field projects, the projects, and the internal and the external examinations which help the faculty measure the learning outcomes precisely and it assists them in steering their teaching process to achieve the proposed levels of learning outcomes by the end of the academic year. OBE inculcated the essential and academic skills among the students to excel in their career. OBE commended the higher order thinking skills and developed the critical thinking, the analytical skills, and the numerical skills etc of the students. This resulted in new innovative ideas in their specific domains of study and assisted them in the preparation of their project research and work. OBE is imparted through the necessary ability enhancement courses and programmes. OBE helped the learners achieve their goals after the completion of the programme and prepared them to compete with others in the global educational scenario.

20.Distance education/online education:

Students were encouraged to take MOOCs through SWAYAM -NPTEL portal and their credits are transferred. Out of the 96 UG students who passed the NPTEL Exams in the academic year 2021-22, 44 UG students

received 'Elite' Certificate and 18 UG students received 'Elite Silver' Certificates. Out of the 105 PG students who passed the NPTEL Exams in the academic year 2021-22, 55 PG students received 'Elite' certificates and 21 PG students received 'Elite Silver' certificates and 8 students received 'Elite Gold' certificates. Ms. M. Apshan, III BA English Literature won the "Topper of Top 5%" award from SWAYAM-NPTEL for the online course "Short Fiction in Indian Literature." The SPOC received the 'Active SPOC Award' from NPTEL for the year 2021. The institution is recognised as the 'Active Local Chapter by the NPTEL. After the pass, both the UG and the PG students were given additional credits. Thus, online education and blended learning were assisted by the institution to fulfil the ambitions of the students. Online education was adhered for teaching and learning by both the faculty and the students. Digitalisation played a vital role in the academic world and through electronic gadgets. It revolutionised the life of mankind. Google Meet, Google classrooms, Zoom platform and Microsoft Teams were highly utilized by the faculty and students as it was user friendly for the freshers of the digital era. Google Meet was opted, and the faculty scheduled their class time with the integrated Google Calendar according to their timetable. They prepared power-point presentations and cited E-resources, videos and created e content to enhance their academic progression. Google Classrooms were created for every course by the faculty, and they gave e-assignments, study materials and e-quiz to check the individual progression of the students. Online attendance was documented, and due attention was given for both the teaching and the learning process. Online digital platform provided a new perspective in the educational field in the toughest times of the pandemic. High quality video availability enhanced the learning experience of the virtual classroom which motivated the students to be present in the class. Thus, thus the online teaching platforms and the online teaching tools assisted the students to connect, to create and to collaborate the educational activities of the institution. Digital connectivity connected the academic professionals through webinars and provided wide exposure to the students to ensure their academic progression.

Extended Profile

1.Programme

1.1

33

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 2411

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 769

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 2200

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 964

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 157

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1 **33**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1 **2411**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 **769**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 **2200**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1 **964**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 **157**

Number of full-time teachers during the year:		
File Description		Documents
Institutional Data in Prescribed Format	View File	
3.3	157	
Number of sanctioned posts for the year:		
4.Institution		
4.1	718	
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2	95	
Total number of Classrooms and Seminar halls		
4.3	316	
Total number of computers on campus for academic purposes		
4.4	78.85	
Total expenditure, excluding salary, during the year (INR in Lakhs):		
Part B		
CURRICULAR ASPECTS		
1.1 - Curriculum Design and Development		
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.		
<p>The institution fastidiously conducted the meetings of the Boards of Studies periodically to ensure that the course design caters to the dynamic challenges of the present scenario. The curriculum development process involves layers of strenuous work from the faculty of each department with the suggestions from the subject experts, industry experts, and the alumnae. The courses focus on emerging trends and technologies in the specific domains of study. The courses Marine Botany, Human Resource Management, Indian Economy, Rural Development, Indian Writing in English, Thermal</p>		

Physics and Optics, Electrical Working and Appliance, Intellectual History of India, Labour Legislation, Bioinstrumentation and Bioinformatics, Open Source Multimedia Lab, Data Mining, Psychology and Microbiology for Healthcare, Psychology for Life Management, International Business, Media Writing, Women Empowerment, Women's Writings, Statistical Inference empowers the students to navigate the complexities of the contemporary world. It integrates local relevance, national significance and global developmental needs and ensures adaptability and innovation. This enhances the well - crafted blend of traditional foundation and cutting-edge content anticipates the needs of the everchanging present.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	http://117.241.71.15/aqar/2022-2023/C%201/1.1.1%20Additional%20Information.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

33

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

159

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

776

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

33

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Through its curriculum and the conduct of seminars, webinars, and

workshops, the institution seamlessly integrates a wide range of cross-cutting issues relevant to the empowerment of women, gender equality, women's rights, human rights, and dignity. It evaluates diverse gender-related issues both in contemporary India and in the international sphere. By embedding these themes within the academic framework, students develop a holistic understanding of how these topics intersect with their professional and personal spheres. The institution fosters the examination of literary techniques employed by notable authors and the exploration of cultural and natural elements on a global scale, thus emphasising the significance of universal human values. Top of FormBottom of Form

Additionally, it amalgamated contemporary progressions in e-learning and educational methodologies to foster scientific progress, strategies for environmental conservation, and initiatives to espouse environmental diversity and biodiversity. The emphasis on overarching issues from an ampler viewpoint helped students address their challenges and navigate through contemporary global crises. It incorporated diverse disciplines, concepts, and practical applications relevant to everyday life. This approach instilled awareness among the learners and fostered a research-oriented mindset, ensuring progress and excellence among themselves and their peers. Consequently, the extensive exposure nurtured a broad and avantgarde perspective in all aspects of their lives.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

28

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above**1060**

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects**1035**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://stmaryscollege.edu.in/#STAKEHOLDER_S_FEEDBACK
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website
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File Description	Documents
Provide URL for stakeholders' feedback report	https://stmaryscollege.edu.in/#STAKEHOLDER_S_FEEDBACK
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

2411

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

811

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution caters to the differential needs of learners and focuses attention on the well-being of both the slow and the advanced learners. Slow learners were identified at the beginning of the academic year and were motivated by the faculty to improve their learning skills through effective pedagogy, remedial

classes, assignments, e content, snap test, listening comprehension tests, and cloze tests. The progress of the slow learners is assessed at the end of each semester. Advanced learners were encouraged to take the optional self- study courses both at UG and PG levels that promoted their self- learning skills and groomed them for a successful career. The institution offers 13 optional self-study courses at UG level and 12 papers at PG level. 277 students at UG and 94 students at PG level opted for them. Out of the 49 UG students who passed the NPTEL Exams in the academic year 2022-22, 17 UG students received 'Elite' Certificate and 5 UG students received 'Elite Silver' Certificates.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://117.241.71.15/agar/2022-2023/C%202/2.2.1.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
27/07/2022	2411	157

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The institution aims to equip the students through experiential learning practical skills which are applicable in their professional journey. Participative learning and experiential learning focused on In-service Training, In-house Training programmes, Hands on Training Practicals in laboratories, Field visits and spot study. This enhances the student's theoretical knowledge as well as the practical experience of the students. These practical insights go beyond the boundaries of text books and help them explore their vital domains. It reinforces their theoretical foundations and enriches their real-world applications. The programmes included In-service Training on

taxonomy of Angiosperms, Horticulture, Oil extraction In-house Training on Teaching and Learning Mathematics through Error Analysis, Estimation of Glucose, Hands on Training on Fundamentals of Computational Chemistry and Molecular Simulation, Field visit to Archaeological sites and Spot Study at Historical Sites and Government Museums, highlighted the student centric methods. They promote critical thinking, holistic development, flexible curriculum design and active participation of the students which paved the way for effective educational journey. MoUs signed by each department include the collaborative nature of real-world research and creative endeavours. They cater to the diverse needs of the students and foster active participation and engagement in the learning process.

File Description	Documents
Upload any additional information	View File
Link for additional Information	http://117.241.71.15/agar/2022-2023/C%202/2.3.1.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The institution facilitates effective visual aided and experiential learning through 10 smart classrooms and 30 classrooms with LCD facility which provide a visual treat for the academic advancement of the students. The students benefit a lot from the ICT facilities which steer ahead the progress of the students. The institution is Wi-Fi enabled and has rich ICT ambience with the ICT tools like computers, laptops, LCD projectors, Large LCD Screens, and internet facilities. The students benefit a lot from the Internet-cum computing centre, DST Lab with 22 systems and a Server established with funds from DST-FIST. The computer labs in the Departments of Computer Science, Physics, Botany, the two computer labs in the self-supporting block and the language lab with 30 systems and a teacher console with the licensed software "ShineTech" enlighten the digital learners with the latest upskilling trends. Eight generators provide uninterrupted power supply. Teachers use Google Meet, Zoom and Microsoft Teams and Moodle platforms for effective teaching and sharing their learning resources and e-content to the students. ESE exams, quizzes and assignment were conducted online. Teachers use Library, which is fully automated MODERNLIB installed with OPAC, Digital Library Wing with the NList E resources.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://117.241.71.15/agar/2022-2023/C%202/Server/2.3.2_C%202.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

153

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic calendar for the year 2022-20214 was prepared by the committee led by the Principal and the Deans. The year 2022-23 was declared as the year of Gratitude. Academic calendar gives precise information about the College Motto, Vision, Mission, goals, objectives, guidelines, Evaluation pattern, schedule of CIA etc which helps the students grasp the necessary information and ensures the smooth functioning of the institution. It also provides details about the campus facilities such as hostel, library, photocopying centre, canteen etc which help the students access the amenities and make the best use of them. It was strictly adhered by the institution. Teachers prepare and adhere to their teaching plan every semester. As per the teaching modules, teachers change the classroom ambiance from that of a directive to consultative mode with utmost student involvement. Teaching is learner-centred and involves participative methodologies like group discussion, role play, and dramatisation, news content, quote for the day, character evolution games, and activity-based learning promotes LSRW skills. Eliciting examples from social media, movies, Ted talks, and life situations steers ahead interactive learning.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

157

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

99

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1527

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

11

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The institution adopts an effective Examination Management System which includes Continuous Internal Assessment, and End Semester Examinations. The exam registration and the issue of hall tickets are done through the ERP. The components of CIA include three internal tests, Online Quiz, and assignment Seminar/Viva voce. Retest is permitted for the deserving students. ESE is conducted for three hours for 100 marks. Minimum pass mark for ESE and CIA is 40% for UG and 50% for PG. The project report submitted by the UG, the PG and the M. Phil students is evaluated for 100 marks. Semester Practical examinations are conducted. Candidates should have a minimum of 80% attendance per semester. Evaluation process is transparent and Central for both the UG and the PG courses. There is a single evaluation for the UG courses and double evaluation for the PG and M. Phil courses. Results are published within 11 days from the last exam. Statement of marks for each semester and a consolidated statement of marks are issued. Letter

grades O, D+, D, A+, A, B and C are awarded. Students can apply for revaluation and re-totaling within 10 days and 7 days respectively from the date of publication of results.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://117.241.71.15/agar/2022-2023/C%202/2.5.3.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Curriculum Development Committee, the Deans of various schools and the faculty formulate the course outcomes for all the courses and the entire faculty adhere to the course outcome given in the syllabus. Faculty prepare their teaching plans based on the course outcomes which are relevant to the needs of the current scenario in their specific domain and frame the methodologies to achieve them. Freshers have been instructed about course outcomes through the orientation sessions in the Students Induction Programme at the beginning of their course of study. Students are also given valuable inputs on the Programme outcomes and Programme specific outcomes of various disciplines and the queries of the students were clarified by the respective faculty. The knowledge of the learning outcomes paves the way for the holistic development of the students. Faculty enumerated course outcomes of the courses and every unit of the syllabus is correlated with it. The faculty resort to effective means through the practical class, hands-on-training sessions, seminars, workshops, webinars, spot study, and field work, which result in experiential learning and help the students attain Programme outcomes, Programme specific outcomes and course outcomes and enrich the professional career of the students.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	http://117.241.71.15/aqar/2022-2023/C%202/2.6.1.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The assessment of learning outcomes is a valuable tool for improving the quality of education and the institutional accountability. The lesson plans are prepared taking into account the course outcomes and the apt pedagogy to achieve them. The institution adopts various indices for measuring the attainment of COs, PSOs & POs. The well-designed curriculum considers the distinct graduate attributes. Both the CIA and the ESE question papers for each courses carry knowledge based and application/creativity-based questions that test the higher order thinking skills of the students which are an integral part of learning at every stage of development. The evaluation is done based on the centralized assessment rubrics. The marks attained by the students in the CIA & ESE are calculated and grades are released based on the CGPA. The comprehensive synthesis of the assessment rubrics, the pass percentage, the number of students opting for higher studies and the number of students employed are the key components in the analysis of the level of attainment of COs, PSOs and the POs. The mapping of COs, PSOs and POs measure students' acquired knowledge in specific disciplinary domains.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://117.241.71.15/aqar/2022-2023/C%202/2.6.2%20(2).pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

829

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	http://117.241.71.15/agar/2022-2023/C%202/C%202.6.3.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://stmaryscollege.edu.in/WebsiteContent/assets/PDF/Stakeholders%20FeedBack/Students/Feedback%20Analysis/2022-2023/Students%20Satisfaction%20Survey/SSS%20Feedback%2022%20-23%20Final.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Research Forum of the institution enhances the research ambience and assists in promoting new avenues of knowledge where innovation plays a vital role. The Research Forum encourages faculty publications, projects, practical, experiments to provide pathways for knowledge transfer and share knowledge with the student community. There are six research departments in the campus with 42 Research guides and 66 scholars pursuing research in various disciplines. The College encourages the faculty and the students to participate in seminars and conferences, pursue their research, and publish their research. The Institution supports financially all the departments to host seminars, workshops and hands on training programmes at International and National levels to promote research aptitude. The faculty share acquired research inputs in forums within and outside the institution. Projects undertaken by the UG and the PG students highlight the new knowledge trends and the findings have been published in 'Marian Quest,' an in-house biannual interdisciplinary research journal which has an avid circulation. Institution provides seed money to

encourage the faculty in their research work. It supports faculty and students to apply for major and minor projects and laboratory facilities are always open to carry out research.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://stmaryscollege.edu.in/Research/Research_Consultancy
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

13

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

8

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

6

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

6

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://117.241.71.15/aqar/2022-2023/C%203/3.2.1%20&%203.2.2%20link.pdf
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

39

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

6

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	http://117.241.71.15/aqar/2022-2023/C%203/3.2.1%20&%203.2.2%20link.pdf
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

IIC with Registration ID: IC202015253 is functioning under Nanette Tech, the Pre-incubation centre, Gloria Centre, the Centre for Excellence facility; Pieta, the Incubation unit and Marian Research Park for innovations and transfer of knowledge to support research, entrepreneurship, community orientation etc promote the career of students and faculty. IIC and the other Departments conducted various sessions on Entrepreneurship, IPR, Startup Programme, Ideation, Design Thinking, Emotional Intelligence, etc which motivated the students to come out with flying colours. Department of Botany created a database on "Treasures in Hare Island" a part of Gulf of Mannar, a healthy ecosystem of coral reefs, seaweeds and sea grasses comprises of Chlorophyta, Phaeophyta and Rhodophyta, Sericulture training was given, mulberry sericulture unit was inaugurated, and mulberry cultivation was started in the campus. Botany and Zoology E-Museum showcased a comprehensive online resource for non-flowering and flowering plants and the diversity of animal life, from invertebrates to chordates respectively. Marian Digital Flora

bring all native and naturalized plant species available that act as an e-catalogue of angiospermic plants to create awareness for the future generation and society. Botany E-Herbarium an online database provides detailed information about each plant species, including their common name, systematic location, and taxonomic description. All these innovative measures kindled the spirit of scientific aptitude of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://117.241.71.15/aqar/2022-2023/C%203/3.3.1%20link.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

84

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

4

File Description	Documents
URL to the research page on HEI website	https://stmaryscollege.edu.in/Research/Research Guides
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

49

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

40

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://stmaryscollege.edu.in/Research/Book_Published

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

5

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0.6

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

3250

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Through the Community Development Programme, NSS, NCC extension activities are carried out to sensitize the students to the societal issues as a part of nation building exercise. It included 476 students from Regular stream, 259 from Self Supporting Stream and 51 faculty involved in serving the society amidst the pandemic times. Covid Vaccination Survey and socio-economic surveys were conducted, and World Mental Health Day and World Food Day were celebrated in the adopted villages. The students took part in the Grama Sabha meetings in the adopted villages. Educational Training Programmes were conducted for the kids in the adopted villages and nutritious multi grain health mix was distributed to children in

Kalangarai village. Entrepreneurial Skill Development Programmes were organised for the rural women in the adopted villages on "Preparation of Organic Household Essentials," "Tailoring and Aari Embroidery," "Natural Fertilizer-Vermicomposting," "Career Opportunities in Pastries," "Artificial Jewellery Making," Solar Street Lamps were installed in Kalangarai village through the UBA Perennial Assistance Fund. Training Programme on "Efficient Learning of Linguistic Skills and Mathematical Fundamentals" was conducted to Rural children through the fund from RGNIYD, Ministry of Youth Affairs & Sports. Government of India.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://117.241.71.15/aqar/2022-2023/C%203/3.6.1%20link.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

57

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

125

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

649

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

153

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

37

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution has adequate infra structure facilities to enhance teaching and learning and easy access for both faculty and students. Library Hall equipped with books and digital resources internet, barcode and OPAC - Online Public Access Accession to e-resources under UGC INFLIBNET (N-LIST facilities), National

Digital Library (NDL) Enabled with Wi-Fi facility, LED monitor with DVR, Photocopier cum scanner and printer facilities are available. Intercom facilities in all the departments, Digital information board, Lab Facility, Computer lab with 53 computers, 6 printers, 5 air conditioners, 2 UPS (4KV) and a 40 KV generator for uninterrupted power supply. Computer lab with 17 computers for MHRM. Physics laboratory with three separate wings for electronic, non-electronic and computer-oriented practicals. Chemistry department with three spacious cross ventilated laboratories. Botany laboratory equipped for inter-related and interdisciplinary practicals and e-museum, Microbiology lab with modern equipment, Zoology laboratory equipped with sophisticated instruments and e-museum, Well equipped modern conference hall, Lecture Hall Facility for Multipurpose two spacious auditoriums for conducting seminars, conferences, Seven lecture halls for utility of student centered meetings. Hostel within the campus, Purified drinking water supply, adequate rest rooms, Good canteen facility, Vehicle parking sheds. Counseling centre, Ramp facility for disabled students, was available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stmaryscollege.edu.in/WebsiteContent/assets/PDF/Facilities/Infrastructure/infrastructure.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Marian Cultural Fest was held on 8, 9 and 10th of March 2021. Competitions like Solo singing, Mimicry, Art from Waste, Vegetable Carving, Mime, Choral Singing and Group Dance were conducted to motivate and get inspired to shine and prosper in life. English Drama Committee worked in the creation of an exclusive visual representation for the Women's Day Celebration on 8 March 2021. It evolved characters from Greek myth and Indian epics depicting women who made history and created legacy with their tolerance, wisdom, courage and art with a combination of acting, song, dance, pathos and tableau Marian Orchestra 2020-2021 batch was started with 14 students from various disciplines. Students were trained for vocal singing. Marian choir is a wonderful way for students

who enjoy singing to keep music in their lives to create a heavenly presence in Eucharistic celebrations especially in first Friday mass, sing patriotic songs on national days. Sports encompassed Indoor Stadium for Basket Ball, Ball Badminton, Mini Gym High Jump -Upright and Cross Bar Long Jump -Take off Board and Jumping board, Table Tennis court, Kho-Kho post, Volley Ball post, Balls and all materials. Yoga and meditation were given for 30 hours.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	http://117.241.71.15/agar/2022-2023/C%204/4.1.1%20link.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

95

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

23.68

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of the LIMS Software - MODERNLIB
- Nature of automation (Full or Partial) - Fully automated
- Version - 2017
- Year of Automation - 2017

File Description

The central library of this esteemed institution runs with a mission-`To facilitate the contemporary needs of the library user with information resources in the digital era`. Library is well equipped with modern facilities and resources in the form of Books, Journals, Magazines and Dailies both in print version as well as in the form of digital resources.

Library the gate way to knowledge has ample collection of around 49696 books and 67 periodicals to enrich and empower knowledge to the user community. To speed up the transactions the library runs on the MODERNLIB - an automation software for LMS (Library Management System). Library is fully automated with the version 2017. The LMS is facilitated with the facilities such as data entry of the books, periodicals and non-book materials. Issue return - speedy transaction is carried out using the barcode on the books. MODERNLIB helps the library technical session to pull out varies reports. The software is enabled with orbit gate register which scans the barcode on the ID card of the users; in-turn a statistics data of the user is obtained.

Benchmark of the library is the reaching the unreached Google generation through webinar/seminar, workshops, library week celebration, quiz competition or even reaching them through social media such as library blog.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stmaryscollege.edu.in/Miscellaneous/Library

4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

5.56

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

2568

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution has an IT policy and allocates budget for updating IT facilities and organised webinars and awareness programmes on 'Cyber Security.' It updates the Wi-Fi facility at the beginning of the academic year as per the need. IQAC enhanced the academic visibility of the research done by the faculty through timely update in the IRINS and VIDWAN databases. facilitated the faculty upgrade their digital teaching experiences through the usage of

various online platforms and promoted the creation of E content. All the webinars are recorded in the online portal. The Centre for Digital Excellence helps enrich the public perception of the college through various social media such as Facebook, Twitter, Instagram, LinkedIn etc. The Centre enhances the Official website of the college by updating the academic details. The institution strengthens the comprehensive knowledge of students and Career advancement of the faculty members through MOOCs, a contemporary way to learn innovative skills and deliver quality educational experiences. The ERP system improves operational efficiency and institutional outcomes by automating the campus administration.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://117.241.71.15/agar/2022-2023/C%204/4.3.1.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2411	316

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and

A. All four of the above

software for editing	
File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://117.241.71.15/agar/2022-2023/C%204/4.3.4%20link.pdf
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

55.14

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The utilisation and maintenance of the physical, the academic and the support facilities are recorded in the logbooks of the smart classrooms and the laboratories and the library through OPAC. Smart classrooms with the efficient ICT and good physical ambience strengthen the teaching and learning process in the digital era. The management supported all the departments for hosting International, National and Regional seminars and workshops to enhance the academic exposure of the students. Labs are well equipped with all the equipment, chemicals, software and are well maintained and the experiential learning in the laboratories promoted the passion for the subject, the self-learning, and the research aptitude of the students. Specimens in the laboratories were well preserved and updated to cater the needs of the students. Sports block is well-maintained and checking the efficiency of fitness equipment, sports tools, and courts is done regularly to suit the needs of the students. The management provided financial assistance to the sports students. Library has been allotted funds to buy recent books and update technology. The impaired lab equipment and furniture have been repaired, or they

were replaced.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://117.241.71.15/aqar/2022-2023/C%204/4.4.2%20link.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

837

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

112

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	https://stmaryscollege.edu.in/Miscellaneous/Criterion_5_1_3_2022
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

2411

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression	
5.2.1 - Number of outgoing students who got placement during the year	
90	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
5.2.2 - Number of outgoing students progressing to higher education	
351	
File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File
5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year	
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year	
0	
File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year	
36	

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Every year our institution chooses faculty in-charge, the staff advisor of Students' Council. The students who contest in the elections canvass and mobilise public opinion. The office bearers of the Students' Council are elected through e-voting. As per the rules and regulations of the democratic set up, all the students in the campus exercise their voting right. After counting, Principal declares the results of the election and the winners of the election assumed office in the initiation ceremony. Students' President, Secretary, and Vice President took charge of organising all the important functions of the college. They represent the needs of the students to the principal and took all the necessary steps to redress their grievances. Students were trained in the art of governance of self-government and how to mobilise the public opinion to win the election. Thus, the students were given the choice to elect their candidate exercising their rights of democracy which in turn transforms them to be the ideal citizens of our nation. Students are given representation in the non-statutory bodies such as the IQAC and the Planning and Evaluation Committee and participate in the design of the Institutional Development Plan.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://117.241.71.15/aqar/2022-2023/C%205/5.3.2%20Additional%20Informatin.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

30

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni association comprises of the President, Vice President, Secretary, Joint Secretary, Treasurer, Internal and External Coordinators. Every year Alumni association meet is held at Thoothukudi and Chennai. The 72nd Alumnae Meet was organised in the auditorium on 11th March 2023. Nearly 800 alumnae gathered and fondly recalled their cherished memories and tales of achievement from their time at the college. It was truly a joyful and unforgettable event as they came together to reconnect, reflect, and celebrate the nostalgia of days travelled through the Marian gateway. The Facebook Group and the Whatsapp groups of the Alumnae were helpful for effective and speedy communication between the alumnae and the coordinators. Alumnae feedback was received regarding the institutional policies, curriculum development, infrastructural facilities, latest techniques in teaching and learning etc., were analysed periodically and necessary action was taken by the management. Alumnae representation as a member of Board of Studies strengthens the curriculum design and development. Alumnae play a pivotal role as resource persons in the seminars and association meetings.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://117.241.71.15/agar/2022-2023/C%205/5.4.1%20Additional%20Information.pdf

5.4.2 - Alumni's financial contribution during the year

B. 10 Lakhs - 15 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The vision and mission of the college aims to make young women agents of an egalitarian society through liberative education and to empower them through regular and non-formal courses to make them economically independent and socially aware so that they make better homes and contribute to family and social progress. Ethics and code of behaviour are the prime components of its entire system of functioning, so that students are worthy and honourable to induct discipline and ethical behaviour in themselves and influence other students in positive ways. This uniform code of conduct ensures responsibility, righteous conduct, and harmonious living among the students in the campus and in the society. Faculty members are part of the decision-making statutory bodies such as General Body, Board of Studies, Academic council, and Governing Body. Innovative ideas and valuable suggestions are always recognised and utilised by the management. It creates cordial relationship and facilitates a healthy environment. It helps in pooling the intellectual resources for the progress of the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://stmaryscollege.edu.in/Home/Vision

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decentralisation and participative management in the institution highlight the democratic set up, even distribution of resources and the quality of higher education. The school system paves way for functional decentralisation which plays a vital role in the effective administering of the teaching learning process. It also aids each school to actively work on their thrust areas to explore new avenues. It facilitates not only an interdisciplinary exchange

of expertise within the curriculum but also bifurcation of responsibilities into singular units to augment research, design pioneering courses, enable efficient teaching, facilitate effective learning, and promote smooth functioning among the departments. Representation of students in the Board of studies and the Academic council promote the participative management at the grass root level. E-voting for electing Students' Council Chairman on democratic basis emphasise the democratic principles in decision making and meet out their needs through democratic procedure. Administrative decentralisation and participative management are evident in the division of power and responsibility from the Principal to Deputy Principal, Deans, Heads of various departments, faculty and students in the decision making through the General Body, Academic council and Governing Body meetings. Decentralisation and participative management in every aspect enhance the potentialities of the institution.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	http://117.241.71.15/agar/2022-2023/C%206/6.1.2.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Our institution has a strategic plan to build a good professional Career of the students. The institution through the curriculum and student support and progression activities enhances the career prospects of the students. Through the efforts of the institution many students got internships in companies and they were able to develop the essential employability skills to cater to the needs of the company. Students enthusiastically participated and built professional network to excel in their respective domains of study. This provided a greater opportunity for the students to get placed in the reputed companies at ease. Through the Star College Scheme, the Science departments conducted various programmes that initiated an outlook of exploring and handling interdisciplinary projects which is the order of the day. The institution works towards the progress of the society through its Community

Development Programme and the Unnat Bharath Abiyan scheme. In the NIRF Ranking 2022, the institution has secured a prominent place in the 101-150 Rank band. In the ARIIA Ranking 2021, the institution secured the 'Performer Status' in the non-technical category. The college received Active Local Chapter Award from NPTEL, IIT, Madras.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://117.241.71.15/agar/2022-2023/C%206/6.2.1.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institutional organogram encompasses Superior General, Provincial, Secretary and Principal who played a pivotal role in administration of the institution. Administration was further sub divided as financial affairs, administrative affairs and academic affairs. Finance affairs runs under Procurator, Staff office, Students office and Supportive staff while Academic affairs under Controller of Examinations, Deans of school, IQAC Coordinator, Research Coordinator, Librarian, Heads of the Departments, and faculty. Administrative heads include Director of Self-Supporting Courses, Deputy Principal, Vice-Principal, Hostel Director, Directors of Centers and Students' Council. Students, Parents, Alumnae and Stakeholders cooperated and coordinated with the Institution to reach the higher goals and their valuable suggestions are taken into consideration for the academic excellence. Decentralisation and the distribution of power and responsibility ensured optimal utilisation of the academic and the physical facilities for the welfare of the students. It also ensures a prominent role for everyone in the smooth functioning of the democratic procedures in the campus. This organogram of the institution sorts the administration at ease and inculcates greater affinity towards the progress of the institution.

File Description	Documents
Paste link to Organogram on the institution webpage	https://stmaryscollege.edu.in/Home/Organogram
Upload any additional information	View File
Paste link for additional Information	http://117.241.71.15/agar/2022-2023/C%206/6.2.2%20.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution has undertaken effective welfare measures for the teaching faculty and non-teaching staff and has built avenues for their career development/ progression. The faculty and the non-teaching staff are given leave and maternity leave as per the state government norms. They are provided with the health insurance schemes and are given support during their medical treatment as per the state government norms. Both the faculty and the non-teaching staff receive the pension benefits as per the state government norms. If the non-teaching faculty expire during their service, their heir gets the job based on compassionate ground as per the state government norms. IQAC conducted Faculty Development Programmes for the faculty to enhance their perception of the learners of the digital age and thereby raise the standards of the teaching learning process. IQAC organised Professional Progression Programmes for the non-teaching staff to enhance their

clerical skills and nurture a positive work culture. The institution through its welfare measures and its implementation ensures the well-being of the faculty and the non-teaching staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://117.241.71.15/agar/2022-2023/C%206/6.3.1..pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

125

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The Tuticorin St. Mary's Educational Society, with PAN: AAATT 2765 R is a society registered under Tamil Nadu Societies Registration Act, 1975 and granted approval u/s.12AA of the Income Tax Act, 1961. This Educational Society St. Mary's College (Autonomous) is being aided by Tamil Nadu State Government and University Grants Commission. The institution has appointed a Chartered Accountant as an internal auditor, responsible for concurrent audit who completes the statutory audit of parent society at the end of the financial year regularly. Salary grant for the Teaching and Non-Teaching staff are duly verified by the Regional Joint Director of Collegiate Education, Tirunelveli. Therefore, the salary grant received by the college is pre-audited. The audited financial statements comprising the salary, fee collection, Scholarship and UGC accounts are submitted every year to the Regional Joint Director of Collegiate Education, Tirunelveli who conducts the external audit. The Financial Accounts have been audited and Audit report is issued till 31.3.2022. Based on the Audited financial statements of all the units, the society also filed the Return of Income for the respective financial year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://117.241.71.15/aqar/2022-2023/C%206/6.4.1%20.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The Institutional funds include UGC grant, Star college Scheme, Unnat Bharat Abhiyan which are allocated for hosting conferences, purchase of books and journals, seed money, laboratory equipment, building renovation, maintenance, and extension activities. The institution mobilises resources for the welfare of the poor students through contribution from the NGOs. The management and the faculty impart the noble virtues and the skills to the student community and promote the welfare of the society. The management appoints highly qualified, and dedicated faculty who can face the challenges of digital classrooms. Faculty focus on the learning experience of the talented students and the slow learners ensuring progression in their academic career. Students' talents are recognised and rewarded during the Annual Sports Meet, the Fine Arts, and the College Day Celebrations. Amicable relationship among the teachers, the students and the parents elevates the institution to higher platform. Students' valuable feedback emphasises the validity of the academic content and the pedagogical techniques. The college management effectively utilised the human resources including the faculty and the students who provide the intellectual resources to achieve the academic mission.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://117.241.71.15/agar/2022-2023/C%206/6.4.3%20.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing

quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC explored new avenues to enhance the quality of the institution by registering for ARIIA and obtained the Performer Status in 2021. The institution came under the 101-150 band in the NIRF ranking. Through IIC, the institution generated innovative ideas from the students and the faculty. IQAC took efforts to impart digital learning through MOOCs and the UG and the PG students took MOOCs and excelled in them. IQAC organised a two-day Professional Progression Programme for the faculty on "Toward a Constructivist Framework for Fostering Change and Innovation in Higher Education" to focus on "Adapting to Pedagogical & Emotional Changes during Covid 19," on accomplishing their wellness goals in the changing academic ambience, on "Institutional Expectations" and on the "Role of Instructors in 21st Century Classroom," which highlighted the natural paradigmatic shifts in the field of higher education, the means of handling the digital learners in the post pandemic era, and on the theme "Role of Instructors in 21st Century Classroom," which highlighted the natural paradigmatic shifts in the field of higher education. IQAC conducted Internal and External Academic and Administrative Audits.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://117.241.71.15/aqar/2022-2023/C%206/6.5.1%20.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC initiated and evaluated all the academic activities to enhance the quality of education and to maintain quality standards in teaching and learning outcomes. The quality initiatives of IQAC include the structured feedback received from students, Alumnae, parents, and employers based on Academic infrastructure, Outcome Based Curriculum, Experiential learning, progression in Career, promotion of human values etc. IQAC conducted Professional Progression Programme for the faculty to highlight the importance of the learner centred ambience. IQAC conducted Internal and

External Academic Audits and carried out the constructivist measures of the external experts to further the progress of the institution. IQAC took efforts to impart digital learning through MOOCs and the PG students were insisted to take one MOOC Course to complete their degree and encouraged the UG students to opt for MOOCs. 239 students completed the MOOCs. The IQAC through "Students' Induction programme helped the freshers to be familiarised with the new environment, the ethos of the institution and the learning outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://117.241.71.15/agar/2022-2023/C%206/6.5.2%20.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://stmaryscollege.edu.in/WebsiteContent/assets/PDF/NAAC/Annual%20Reports/Annual%20Log%202022%20-%202023.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The course "Women's Writings" was part of UG English Literature Curriculum. "Women Empowerment in India" course was included in History and English departments to sensitise the gender issues and to be aware of welfare measures and legislations in support of women. 735 students were enrolled in Women's synergy an extra-curricular course based on the progress of women. The Women's Cell in association with the Inner Wheel Club organised a webinar on "Nutrition and Health for Adolescent Girls" 28.09.2021. The Centre for Women's Excellence conducted a two-day workshop on "Capacity Building and Personality Development" sponsored by the National Commission for Women, India between 11th and 12th November 2021. The Anti-Sexual Harassment Cell organised an Awareness Programme on "Gender-Based Sexual Harassment: Myth and Reality" on 10th November 2021 and commemorated the International Day for the Elimination of Violence against Women on 25th November 2021. The institution celebrated Women's Day on 8th March 2022 on the theme "The Empowered Woman is Powerful beyond Measure and Beautiful beyond Description." As the institution is a woman's institution it takes special care in providing facilities for women. More number of rest rooms, sanitary vending machines and incinerator cater to their needs .

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://stmaryscollege.edu.in/Academics/Centre for Womens Excellence

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Students under the guidance of faculty cultivate organic Oyster Mushroom which ensures high nutrients with medicinal value and generates income. The management encouraged it and provided a shed exclusively for mushroom cultivation. Vermicompost pit was created, and the students maintained the pit which enriches the organic fertilizers, improves soil nutrients, water holding capacity and increasing the canopy of the vegetation. It neutralises PH of soil which adds living micro-organisms to soil and reduces erosion. Bio compost pit was formed to enhance nutrients to the soil and to produce valuable organisms meant for good and green environment. It reduces landfill waste and non-practice of burning of fallen leaves debris and waste inside campus and ensures an evergreen and sustainable environment. The institution is a plastic free zone and banned plastic water bottles, aerated drinks, and flux boards. Environmental studies (EVS) course is included as a mandatory course under part IV and Biodiversity and Conservation course in PG Botany programme creates awareness on the importance of degradable and biodegradable resources. Green landscape with trees and plants enhances carbon neutrality and E-communication minimises the usage of paper.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution takes exemplary efforts to provide an inclusive environment for all the learners irrespective of their diversities. It organises Students Induction Programmes for the I UG and I PG students to familiarise them with the learning ambience. The department of Tamil organised programmes to present the significance of the Tamil culture and how it has played a

supportive role to all the other cultures throughout the ages. The department of History commemorated Indian Independence with a special lecture on "Revisit, Remember and Recognise the Patriotic Heroines of Tamil Nadu." Christmas Day was celebrated on 23rd December 2021 to highlight the importance of sharing. Gifts were given by the management to the needy people from the adopted villages under the CDP. Pongal, the festival of harvest was celebrated on 13th January 2022. The conduct of traditional games and the sharing of sweet Pongal were the embodiments of communal and regional harmony. The institution celebrates World Mother Tongue Day on 18th February 2022 to spread an awareness on the linguistic harmony. The leadership training programmes organised by the institution initiated an inspiration among the students to forget their differences and groom themselves as a team and attain their academic excellence.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The NCC strives to inculcate national integrity, a spirit of selfless service to the nation. NSS students are groomed to nurture the marginalised sections of the society. Department of History organised a national level E Quiz on the commemoration of the Platinum Jubilee of the Indian Independence from 13th August to 15th August. Department of History organised a webinar in celebration of the 150th birth anniversary of the son of the soil V.O. Chidambaranar. Human Rights Forum organised an awareness programme on Human Literacy on 12th October 2021 focusing on the themes free education to all, duties and responsibilities to develop ideal citizens of the country. In commemoration of the Human Rights Day, the Human Rights Forum and the department of History organised a special lecture on "Building Gender Parity through Human Rights" on 4th December 2021. 73rd Republic Day was celebrated on 26th January 2022 by unfurling the National Flag and initiated the patriotic fervour through various activities. The department of History organised a webinar on 22nd February on "Kasturibai: An Inspiration behind Satyagraha." 73rd Republic Day was celebrated on 26th January 2022 by unfurling the National Flag and initiated the patriotic fervour through various activities.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrated the Independence Day on 15th August 2021 in compliance with the nationwide campaign "Fit India Freedom Run 2.0." a The Teachers' Day was celebrated with an orientation programme on "Elutharivithavan Iraivangum" on 4th September 2021 acknowledging the commendable role of the teachers in sparking the students' enthusiasm. The Anti-sexual Harassment Cell commemorated the International Day for the Elimination of Violence against Women on 25th November 2021 by staging a silent observation by holding placards. Human Rights Day was commemorated on 10th December 2021 by the Human Rights Forum of the

institution. 72nd Republic Day was celebrated on 26th January 2022 to initiate the patriotic fervour through various activities. World Soil Day was commemorated on 4th December 2021 with a webinar on "Soil Management Techniques." National Birds Day was celebrated on 5th January 2022 through a rally to create an awareness among the students and the society about the need to protect the birds for the revival of the eco system. International Women's Day was celebrated on 8th March 2022 on the theme "The Empowered Woman is Powerful beyond Measure and Beautiful beyond Description"

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Reach the Unreached in Covid-19

The institution has two distinct best practices that cater to the well-being of the students. They strengthen the morale and integrity of the young women to face the challenges during the pandemic period.

Best Practice I

Adopt to Adapt - Community Development Programme (CDP) TOUCH

St. Mary's college orients its mission in educating youngsters to contribute to social progress. It believes in instilling the worth of every human being in each, so as to fulfil the purpose of living. The curriculum extension interface has educational values; Motto of the programme is 'Serve While You Learn.' This aspect of education integrated with the curriculum emphasizes social services in the neighbourhood. The extension activities help students serve, reflect, and learn.

Best Practice II**Efficacy of Social and Sustainable Progress**

St. Mary's College enhances the core values of ethical and moral standards of life in the midst of Covid-19 pandemic. It believes in imparting the value of life and means to combat Covid 19 pandemic times. The curriculum incorporated the civic responsibilities along with the educational values. Both the students and the faculty served the society to relieve the stress and storm in the present scenario.

File Description	Documents
Best practices in the Institutional website	https://stmaryscollege.edu.in/WebsiteContent/assets/PDF/IQAC/Best%20Practice/Best%20Practices%202022-2023.pdf
Any other relevant information	http://117.241.71.15/aqar/2022-2023/C%207/Best%20Practices%202022-23.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

St. Mary's college (Autonomous), Thoothukudi located in the Eastern Coastal area empowers the young women of the region and caters to the needs of the people. The locational advantage was given priority in the curriculum which fosters the necessary skills and avenues beneficial to the students especially the first generation learners of the region. History of Thoothukudi course imparts the coastal history of the Thoothukudi through the ages and highlights the sacrifice of the impeccable leaders V O Chidambaram, Veerapandya Kattabomman, and Vanchinathan and the details of flourishing trade through the V O Chidambaram Port. Tally ERP 9 and Tally GST courses were offered to the students to get placed in the shipping Companies. Marine Botany and Marine Biology illustrate the coastal habitats of flora and fauna and the ways and means to preserve the marine environment. The extension activities in the adopted villages focus on the awareness programmes on plastic free zone, terrace gardening, Rain water harvesting, recent government schemes and sustainable marine environment to enhance their standard of living. The institution organises various webinars and activities to highlight the

significance of the coastal region.

File Description	Documents
Appropriate link in the institutional website	https://stmaryscollege.edu.in/Home/Institutional_Distinctiveness
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To sign MoU with reputed institutions from foreign countries and conduct seminars and academic activities.
- To encourage the faculty and the research scholars to publish research articles in Scopus/ Web of Science journals.
- To conduct online Information Literacy Programme.
- To develop the e-learning skills among village people and children under the Community Development Programme.
- To organise a Theatre Workshop to build intellectual and aesthetic understanding of the craft and technique of theatre arts.
- To arrange for educational tours to national laboratories/ institutes to enhance active learning outside the classroom.
- To develop industry- academia linkage for collaborative training and internship and inspire the students to apply for internships and to send project proposal for TANSCST.
- To organise research workshops for students of various other departments to imbibe research ideas and publications.
- To initiate "SDP" (Student Development Programme), which will serve to enlighten the students on management and management prospects.
- To conduct training programmes on developing entrepreneurial skills and employability skills and conduct a Mega Job Fair.